

# Preparing to Move Checklist

- ✓ Make daily schedules in advance
- ✓ Get estimates from moving companies
- ✓ Get boxes and supplies for packing
- ✓ Sell, donate, and discard unnecessary belongings
- ✓ Notify local United States Post Office of your move and send out change of address cards:
  - Telephone
  - Insurance
  - Mail order clubs
  - Book and record clubs
  - Electric company
  - Gas company
  - Property tax department
  - Magazines
  - Doctor and dentist
  - Stockbroker
  - Cable TV
  - Utilities
  - Motor vehicle branch
  - Credit card companies
  - Motor club
  - Credit Bureau
  - Newspaper
  
- ✓ Transfer or resign club or association memberships
- ✓ Get school records to transfer to new schools
- ✓ Make arrangements to move family; hotel reservations, plane tickets, etc.
- ✓ Get all medical, dental, birth, and marriage records
- ✓ Transfer house, car, personal insurance records, and check into auto licensing requirements
- ✓ Check and reserve storage facilities, if needed
- ✓ Collect and send out all items to be cleaned and repaired
- ✓ Return all items borrowed; collect all items loaned
- ✓ Arrange for shutting off utilities and have meters read
- ✓ Have your car serviced for trip, or arrange for transport
- ✓ Dispose of flammable items
- ✓ Make arrangement with landlord if renting
- ✓ Use up or get rid of perishable food
- ✓ Arrange transport for plants, pets, and perishables

- ✓ Clean rugs and drapes
- ✓ Arrange for work that has to be done at new home
- ✓ Plan for children and pets on moving day
- ✓ Get pet immunization records
- ✓ If using a moving company, get appraisals of items for future claims

**Additional Notes:**